

## Studio Technician Assistant

**This position is pending funding by the Government of Canada – Canada Summer Jobs program.**

<b>Location:</b>	Clayworx: Ceramic Art Learning Centre, 664 Dundas St. London ON
<b>Salary:</b>	\$19.00/hour
<b>Working Hours:</b>	35 hours/week
<b>Start Date:</b>	May 5, 2025*
<b>End Date:</b>	Aug 22, 2025
<b>Duration:</b>	8 Weeks

\* start date negotiable as long as 8-weeks is fulfilled by end date

### ELIGIBILITY REQUIREMENTS

- be between **15 and 30 years** of age at the start of the employment,
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*; and,
- be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

### JOB DESCRIPTION:

During the summer months, Clayworx offers extra educational opportunities for the public, especially for children and teens to be engaged in artistic and creative activities. The successful applicant will work closely with and assist in the daily tasks of the Studio and Facilities Manager to maintain and operate a large ceramic studio during this busier time of the year. They will be supervised and mentored by the Studio and Facilities Manager and will work alongside other Clayworx staff and instructors.

The youth employee will gain close exposure to technical, operating skills, and material knowledge in the field of ceramic arts. The Studio and Facilities Manager will provide supervision and mentorship to utilize the theories and lessons learned from their ceramic education and experience to expand their skills and knowledge base. Much of the technical/theoretical processes that involve glaze chemistry, studio equipment maintenance, kiln firing techniques, programming kiln firing schedules, will be covered throughout the youth's employment.

## RESPONSIBILITIES:

Assist Studio and Facilities Manager with studio responsibilities:

- Maintain a clean and safe studio following a high standard of health and safety guidelines.
- Load/unload and maintain/repair kilns ensuring members' and class work are fired and returned in a timely manner.
- Monitor and mix glazes, reclaim excess clay, and maintain facilities and equipment making minor repairs.
- Understand and reinforce general rules and policies of Clayworx to maintain a positive atmosphere.
- Assist Clayworx staff with daily studio operations and special events during the summer as needed.
- Communicate professionally with all stakeholders (members, customers, students, staff).

## REQUIRED QUALIFICATIONS:

- At least 2 years of previous professional experience working in an art-making environment.
- Must have knowledge of working in a professional ceramics studio and understand the basics of daily studio operation as well as health and safety guidelines.
- Be able to communicate both verbally and through written work in a thorough, clear and timely manner.
- Ability to effectively work with others to achieve optimal collective results.
- Ability to repeatedly lift and carry up to 50 lbs of materials.

## PREFERRED QUALIFICATIONS AND TRAITS:

- Previous professional experience in a ceramics studio.
- Current First Aid, CPR, and WHMIS Certification.
- Detail oriented.
- Passion for organization and cleanliness.
- Team player.

## APPLICATION REQUIREMENTS:

In a single PDF file (max size 5MB), please include:

- Cover letter.
- Resume, (Optional C.V.).
- Up to 10 images of your personal ceramics or other artwork.
- Reference list (required) or Reference Letters (optional) – include full names, relationship to you, contact information.

**Please send your application to the Studio and Facilities Manager at Clayworx via email to [technician@clayworx.ca](mailto:technician@clayworx.ca)**

Clayworx is an equal opportunity employer committed to fostering a diverse and inclusive work environment. We welcome applications from all qualified candidates and encourage Aboriginal peoples, visible minorities and people with disabilities to apply. Any request for accommodation will be considered throughout the hiring process.

We thank all interested applicants, please be advised that only those selected for an interview will be contacted.

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**Application Deadline: Sunday April 27, 2025**